

Private and Confidential

Mrs Marie Dunn
Caddington Surgery
33 Manor Road
Caddington
Luton
Bedfordshire
LU1 4EE

Improving Practice Questionnaire Report

Caddington Surgery

February 2013



1 Northleigh House
Thorverton Road
Matford Business Park
Exeter
EX2 8HF

Mrs Marie Dunn
Caddington Surgery
33 Manor Road
Caddington
Luton
Bedfordshire
LU1 4EE

t 0845 5197493
f 01392 824767

e enquiries@cfepsurveys.co.uk
w www.cfepsurveys.co.uk

22 February 2013

Dear Mrs Dunn

This report outlines your patient feedback from the Improving Practice Questionnaire (IPQ). Your results have been illustrated in tables and graphs with associated benchmarks where applicable. Details of score calculation and statistical methods have been provided to help you in the interpretation and understanding of your results. You will also receive an A4 poster summarising your results and a certificate of completion which you may like to display to patients to indicate that you value their views in order to inform positive change within your practice.

If you are carrying out this survey in order to help meet the requirements of the patient participation directed enhanced service (DES) for GMS contract, a guidance template for discussion of these local survey findings and an action plan have been included which may help facilitate discussions with your patient reference group (PRG).

The format of this report has been updated, which we hope will provide you with a clearer picture of performance.

We hope these results give you useful feedback as to how patients rated the practice and its service, and provide you with a basis for reflection. In order to enable us to improve our services we would be grateful if you could complete a feedback form using the following link:

<http://www.cfepsurveys.co.uk/questionnaires/feedback/default.aspx?psid=143953>

Please contact the office on 0845 5197493 or reports@cfepsurveys.co.uk if you require further information about your report.

Yours sincerely



Helen Powell
Survey Manager

Report Contents

Introduction

Your patient feedback

Distribution and frequency of ratings (table 1)	P1
Your mean percentage scores and benchmarks from all participating practices (table 2, graph 1)	P2
Your mean percentage scores and benchmarks by practice list size (table 3, graph 2)	P3
Your patient demographics (table 4)	P4
Your current and previous mean percentage scores (table 5)	P5
Your patient comments	P6

Supporting documents

Details of score calculation
Explanation of quartiles
Page by page guide to the interpretation of your report
Sample questionnaire

Introduction

About the IPQ

The IPQ is a well-established questionnaire widely used in the UK.

Since 2004, over 3,000,000 patients have completed an IPQ providing valuable patient feedback to over 4,000 practices and over 16,000 health practitioners, many of these practices and health practitioners having completed the survey on more than one occasion.

Extensive published validation studies (please see <http://www.cfepsurveys.co.uk/library/publications.aspx>) have established that the IPQ is a reliable and sensitive tool: accurately measuring patient satisfaction in designated areas and is sensitive to change - if the IPQ is carried out on more than one occasion any change in patient perception of service can be clearly and reliably monitored.

This report outlines the feedback that has been collected and analysed from a sample of your patients. Full explanation on how to interpret this information can be found in the report. We hope that this feedback is useful and a basis for reflection.

A sample of the IPQ questionnaire is included at the end of this report for reference.

About the benchmarks

Benchmarks are a useful guide as to how your practice performed in relation to all the practices who have carried out an IPQ survey. Benchmark data provided relates to either all practices or according to practice list size (the practice list size benchmarks displayed in this report are representative of your practice), as we have established this plays a part in scores achieved. However, it should be noted that other factors such as geographical location and clinical setting may also affect scores and benchmarks may not always be truly representative. Furthermore as it is not mandatory for a practice to carry out an IPQ survey, benchmarks provided are effectively based on data collected from a *volunteer* sample. Volunteer samples often perform better than an 'average' sample which could make the benchmarks provided artificially high.

Your feedback

From the report you will be able to clearly pinpoint areas where you scored well and also those areas where you might feel that improvements may be needed. However, it is advisable to take time to assimilate all the feedback and to avoid scanning the report and noting specific scores on which too much emphasis can be placed. In fact, the clearest reflection of patient satisfaction can often be seen in the frequency and distribution of patient ratings and in their written comments.

A page by page guide to the interpretation of your report has been incorporated in the supporting documentation at the end of this report which you may find useful.

Other useful information

Together with your report you will receive:

- An A4 poster: to enable you to share the results of your local survey with the patients in your practice.
- A 'Guidance template for discussion of local findings and action plan': completion of which may help you meet the requirements of the patient participation directed enhanced services (DES) for GMS contract, if required.

Your patient feedback

Your patient feedback

Table 1: Distribution and frequency of ratings, questions 1-28

Question	Poor	Fair	Good	Very Good	Excellent	Blank/spoilt
Q1 Opening hours satisfaction	0	7	49	45	19	0
Q2 Telephone access	1	16	39	41	23	0
Q3 Appointment satisfaction	2	10	35	37	36	0
Q4 See practitioner within 48hrs	3	10	25	37	43	2
Q5 See practitioner of choice	3	18	42	31	20	6
Q6 Speak to practitioner on phone	2	18	40	32	15	13
Q7 Comfort of waiting room	0	7	42	43	27	1
Q8 Waiting time	18	43	28	18	10	3
Q9 Satisfaction with visit	1	4	34	40	39	2
Q10 Warmth of greeting	1	5	28	42	43	1
Q11 Ability to listen	0	5	31	40	44	0
Q12 Explanations	0	4	32	40	44	0
Q13 Reassurance	0	7	33	38	41	1
Q14 Confidence in ability	0	8	24	43	44	1
Q15 Express concerns/fears	0	6	32	35	46	1
Q16 Respect shown	0	4	29	36	51	0
Q17 Time for visit	1	9	34	35	39	2
Q18 Consideration	0	5	32	39	39	5
Q19 Concern for patient	0	8	28	40	40	4
Q20 Self care	0	4	32	35	40	9
Q21 Recommendation	2	6	24	35	46	7
Q22 Reception staff	1	3	20	44	48	4
Q23 Respect for privacy/confidentiality	1	2	23	43	46	5
Q24 Information of services	1	6	28	38	40	7
Q25 Complaints/compliments	2	10	36	36	19	17
Q26 Illness prevention	1	8	38	37	24	12
Q27 Reminder systems	1	9	38	31	30	11
Q28 Second opinion / comp medicine	0	7	34	23	18	38

Blank/spoilt responses are not included in the analysis (see score explanation)

Your patient feedback

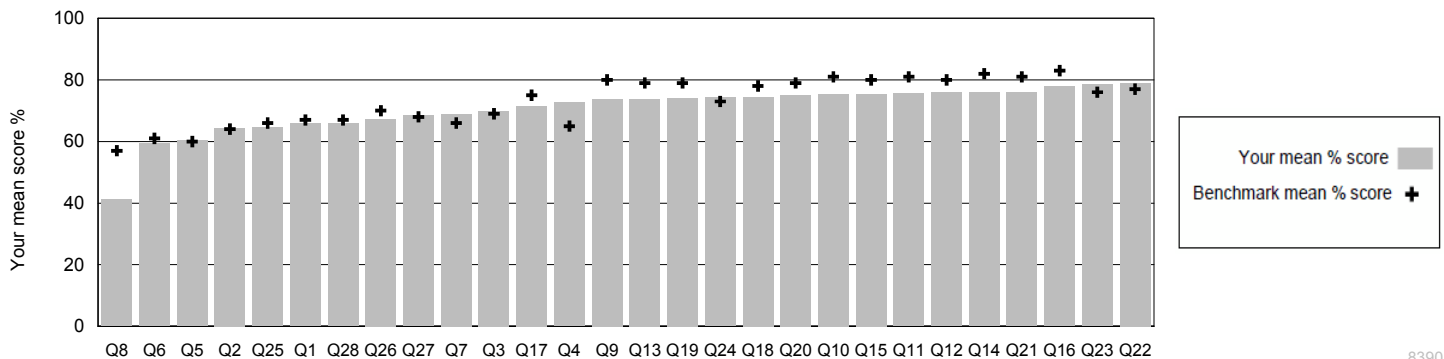
Table 2: Your mean percentage scores and benchmarks from all participating practices

	Your mean score (%)	Benchmark data (%)*					
		National mean score (%)	Min	Lower quartile	Median	Upper quartile	Max
About the practice							
Q1 Opening hours satisfaction	66	67	40	63	67	71	99
Q2 Telephone access	64	64	22	55	64	72	99
Q3 Appointment satisfaction	70	69	35	64	69	74	99
Q4 See practitioner within 48hrs	73	65	22	57	64	72	99
Q5 See practitioner of choice	60	60	23	52	60	68	99
Q6 Speak to practitioner on phone	59	61	31	54	61	67	99
Q7 Comfort of waiting room	69	66	21	61	66	72	100
Q8 Waiting time	41	57	20	51	57	63	99
About the practitioner							
Q9 Satisfaction with visit	74	80	48	76	80	84	99
Q10 Warmth of greeting	75	81	47	78	82	86	99
Q11 Ability to listen	76	81	49	78	82	86	100
Q12 Explanations	76	80	47	76	81	85	100
Q13 Reassurance	74	79	48	75	79	83	100
Q14 Confidence in ability	76	82	47	78	83	86	100
Q15 Express concerns/fears	75	80	48	76	80	84	100
Q16 Respect shown	78	83	45	80	84	88	100
Q17 Time for visit	72	75	45	70	75	79	100
Q18 Consideration	74	78	47	74	78	82	100
Q19 Concern for patient	74	79	43	75	79	83	100
Q20 Self care	75	79	51	75	80	83	99
Q21 Recommendation	76	81	46	77	81	85	100
About the staff							
Q22 Reception staff	79	77	39	72	76	81	99
Q23 Respect for privacy/confidentiality	78	76	42	72	76	80	100
Q24 Information of services	74	73	38	69	73	77	100
Finally							
Q25 Complaints/compliments	65	66	38	62	66	70	100
Q26 Illness prevention	67	70	19	66	69	73	100
Q27 Reminder systems	68	68	42	63	67	72	99
Q28 Second opinion / comp medicine	66	67	37	63	67	71	99
Overall score	71	73	44	69	73	77	100

Your mean score for this question falls in the highest 25% of all means
 Your mean score for this question falls in the middle 50% of all means
 Your mean score for this question falls in the lowest 25% of all means

*Based on data from 3,157 practices carrying out 3,834 surveys between April 2008 and March 2012 with 25 or more responses.
 - scores not illustrated if less than 5 patient responses
 Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient ratings per question is achieved (see table 1). In the event that there are less than 5 patient responses for any question, the corresponding score will not be illustrated.
 Please see the supporting documents at the end of this report for percentage score calculation and quartile information.

Graph 1: Your mean percentage scores in ascending order of performance with benchmark mean scores from all participating practices



Your patient feedback

Table 3: Mean percentage scores and benchmarks by practice list size (4001-6000 patients)

	Your mean score (%)	Benchmark data (%)*					
		National mean score	Min	Lower quartile	Median	Upper quartile	Max
About the practice							
Q1 Opening hours satisfaction	66	67	46	63	67	71	94
Q2 Telephone access	64	65	28	58	66	72	91
Q3 Appointment satisfaction	70	69	43	64	69	74	94
Q4 See practitioner within 48hrs	73	64	27	57	64	72	95
Q5 See practitioner of choice	60	61	29	54	61	67	89
Q6 Speak to practitioner on phone	59	60	33	54	61	67	86
Q7 Comfort of waiting room	69	65	35	60	67	71	96
Q8 Waiting time	41	57	24	51	57	63	91
About the practitioner							
Q9 Satisfaction with visit	74	80	53	76	80	84	96
Q10 Warmth of greeting	75	81	52	78	82	85	96
Q11 Ability to listen	76	82	51	78	82	86	95
Q12 Explanations	76	80	51	77	81	84	94
Q13 Reassurance	74	79	52	75	79	83	95
Q14 Confidence in ability	76	82	53	79	83	86	95
Q15 Express concerns/fears	75	80	52	76	80	84	95
Q16 Respect shown	78	84	54	80	84	88	96
Q17 Time for visit	72	75	45	70	75	79	93
Q18 Consideration	74	78	49	74	79	82	94
Q19 Concern for patient	74	79	51	75	80	83	95
Q20 Self care	75	79	58	76	80	84	92
Q21 Recommendation	76	81	51	77	82	85	96
About the staff							
Q22 Reception staff	79	77	53	73	77	81	95
Q23 Respect for privacy/confidentiality	78	76	56	72	76	80	96
Q24 Information of services	74	73	50	70	74	77	95
Finally							
Q25 Complaints/compliments	65	67	46	63	67	71	93
Q26 Illness prevention	67	70	50	66	70	73	94
Q27 Reminder systems	68	68	48	64	68	72	95
Q28 Second opinion / comp medicine	66	68	45	64	68	71	93
Overall score	71	73	51	69	73	77	94

Your mean score for this question falls in the highest 25% of all means
 Your mean score for this question falls in the middle 50% of all means
 Your mean score for this question falls in the lowest 25% of all means

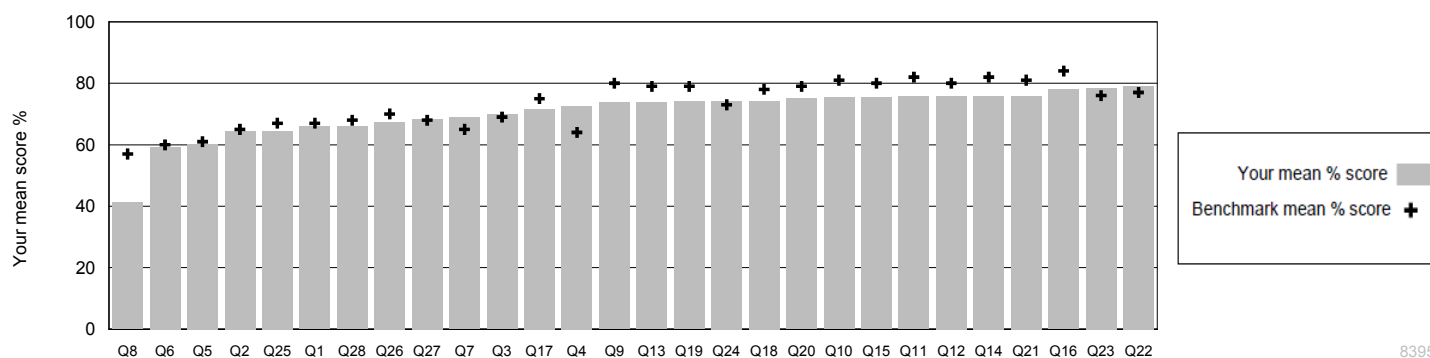
8395

*Based on data from 637 practices carrying out 759 surveys between April 2008 and March 2012 with 25 or more responses.

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient responses per question is achieved. In the event that there are less than 5 patient responses for any question, this score will not be illustrated.

See the supporting documents at the end of this report for percentage score calculation and quartile information.

Graph 2: Your mean percentage scores in ascending order of performance with benchmark mean scores by list size (4001-6000 patients)



8395

Your patient feedback

Table 4: Your patient demographics

Number of patient responses by category, your mean percentage scores and benchmarks by practice list size (4001-6000 patients)

	Number of responses	Your mean score (%)	Benchmark data (%)*					
			National mean score (%)	Minimum	Lower Quartile	Median	Upper Quartile	Maximum
Age								
Under 25	10	63	70	43	65	71	76	98
25 - 59	61	72	72	51	68	72	76	94
60 +	42	71	76	53	72	76	80	92
Blank	7	64	71	41	65	72	78	100
Gender								
Female	73	71	72	52	69	73	77	95
Male	38	72	74	48	70	74	78	93
Blank	9	67	71	44	65	72	78	96
Visit usual practitioner								
Yes	59	74	75	53	71	75	79	93
No	42	70	69	45	64	69	74	96
Blank	19	62	71	43	66	71	76	95
Years attending								
< 5 years	21	72	72	46	68	73	77	97
5 - 10 years	34	67	72	37	68	73	77	95
> 10 years	57	73	74	52	70	74	78	93
Blank	8	69	71	42	65	72	78	96

*Based on data from 637 practices carrying out 759 surveys between April 2008 and March 2012 with 25 or more responses.

Demographic category mean percentage scores are calculated from all the ratings from all questions for that demographic group.

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient ratings per category is achieved. In the event that there are less than 5 patient responses for any question, the corresponding score will not be illustrated.

Please see the supporting documents at the end of this report for percentage score calculation and quartile information.

839E

Your patient feedback

Table 5: Your current and previous mean percentage scores*

	Current scores	09/12/2011	01/09/2008	10/09/2007
Q1 Opening hours satisfaction	66	67	66	66
Q2 Telephone access	64	61	67	69
Q3 Appointment satisfaction	70	70	73	74
Q4 See practitioner within 48hrs	73	72	79	81
Q5 See practitioner of choice	60	61	66	68
Q6 Speak to practitioner on phone	59	58	60	61
Q7 Comfort of waiting room	69	67	67	71
Q8 Waiting time	41	48	45	52
Q9 Satisfaction with visit	74	76	77	76
Q10 Warmth of greeting	75	78	79	81
Q11 Ability to listen	76	78	78	81
Q12 Explanations	76	76	75	78
Q13 Reassurance	74	75	75	77
Q14 Confidence in ability	76	78	78	80
Q15 Express concerns/fears	75	75	74	78
Q16 Respect shown	78	79	78	81
Q17 Time for visit	72	74	67	72
Q18 Consideration	74	75	71	75
Q19 Concern for patient	74	74	76	75
Q20 Self care	75	76	--	--
Q21 Recommendation	76	76	78	78
Q22 Reception staff	79	77	75	80
Q23 Respect for privacy/confidentiality	78	74	75	77
Q24 Information of services	74	72	74	77
Q25 Complaints/compliments	65	61	64	69
Q26 Illness prevention	67	66	68	71
Q27 Reminder systems	68	65	65	68
Q28 Second opinion / comp medicine	66	61	63	66
Overall score	71	71	71	73

-- no data available, question introduced in October 2009.

Please note that the scoring scale used to calculate the mean percentage scores was updated in October 2009 in line with feedback from practices and health professionals. This is explained in greater detail in the supporting documentation found at the end of this report. In this report any previous scores displayed will have been calculated using the new scale to be directly comparable with your current scores.

*Dates in the table relate to date of application to carry out the survey.

Your patient feedback

All written patient comments have been included in their entirety but details which could identify a specific patient have been removed to ensure anonymity.

Comments about how the practice could improve

- Thank you.
- Better appointment.
- To be open on Saturday mornings.
- Less waiting time.
- Be more approachable. At reception appear more professional.
- First class.
- Have a second telephone line as can be engaged for ages.
- A few late nights - i.e. 7:00-7:30pm appointments would be very helpful, other than that, the overall service here is fantastic.
- It would be helpful sometimes if I could make an appointment in advance if I cannot get an appointment on the day.
- Perhaps open for early evenings/Saturday mornings. It used to be open on a Saturday morning which was a great help if you worked. It would also help if the chemist stayed open until doctors closed (regarding prescriptions).
- Overall the service is generally good although often it can be difficult to get an appointment both pre-bookable and on the day.
- Could there be water in the waiting area? Try to keep waiting times to no more than 10 minutes. I find it unreasonable when I make an appointment, arrive on time and have to wait 30-60 minutes. Today I waited 40 minutes again!
- Appointment times tend to regularly run over. Appointment today was 10:30 saw doctor at 11:00. I tend to allow this time now when making appointment.
- We are seldom seen on time.
- The waiting time is the only area that requires improving.
- I am disappointed that each time I've come to see the midwife it's a different one, expectant mothers need to get to know and trust their midwife and build rapport. Everyone I've seen is lovely, just if I was first time mum or perhaps struggling may miss the relationship. There's always a long wait, no matter what time you come, I've waited up to an hour!
- Luckily I've never had to use the last section - so can't judge.
- One doctor is lovely, empathic and kind. Another doctor however makes you feel silly and like you are wasting their time.
- Waiting time could be shorter. Sometimes I have waited up to an hour and over.
- Saturday appointments, early appointments should be for people who work and those at school only.
- Me and my husband are treated well at the practice.
- I think a male doctor is needed in the surgery. Not all men are happy to see a lady doctor.
- I don't think it needs any improvements. It is excellent and I am very lucky to live near this surgery. My husband also thinks you are great.
- Appointment on time.
- Hardly need to use the doctor surgery due to happily good health it is extremely nice to have a local surgery available for the villages!
- I have always received wonderful caring service from one doctor. They always listen and give me the time I need.

Your patient feedback

All written patient comments have been included in their entirety but details which could identify a specific patient have been removed to ensure anonymity.

Comments about how the practice could improve

- The reception staff could at least acknowledge that they are aware you are at the counter waiting their attention. I have lost count of the number of times I have been kept waiting there whilst they finish their conversation on typing. If they are busy, they could at least say 'be with you in a minute'. Also, no matter what time I attend, the doctors are always running late. I've been first in, and last in, and always they are late. Perhaps you could let patients waiting know how late you are running. It's very impactful if you are coming from or need to leave for work. Maybe the practice would benefit from having a male doctor option. Doesn't bother me but seems to be an obvious option to have available.
- No improvements needed.
- Reception staff are excellent, very helpful!
- None. It's fine.
- All I can say is first class service!
- Am very happy with the service. Excellent well done.
- I suggest a notice in the villager each edition that lays out the current appointment system. Perhaps a one or two page article on a relevant item of a medical nature, written by one of the practice GPs?
- No comment good service as always.
- Giving longer appointment time. Appointment of a male doctor.
- Can not see how it can improve, just carry on as well as you are doing.
- I am seeing a new doctor. Comments refer to the past.
- Need more up to date mens magazines. Need a better way of booking appointments.

Your patient feedback

All written patient comments have been included in their entirety but details which could identify a specific patient have been removed to ensure anonymity.

Comments about how the doctor/nurse could improve

- Great doctors, they always try their best.
- Maybe bit more prompt with times as sometimes have to wait when not feeling that well.
- You sometimes feel rushed during the appointment and if you have more than one thing to talk about sometimes it's not well received.
- Always be aware of a patient's condition i.e. other hospitals, doctor treating and providing medication. Take care not to prescribe dangerous drugs for a patient.
- One doctor is also very helpful.
- One doctor is second to none and a great doctor to have. A credit to Caddington Surgery.
- I am sure they can deal with this themselves.
- When kids involved, keep them engaged as they get easily bored.
- Would like to add that the reception staff are fantastic, polite and accommodating. They have always been extremely helpful.
- One doctor is brilliant. Very happy with them as they listen to my problem and does not jump in and stop what I am saying. They take it all in then talk to me.
- Poor GPs shouldn't have to leave their rooms every time to call a patient in! Needs to be modernised - e.g. buzzer service. Notice board to call next patient in.
- No - same again. They are great. I feel very reassured having them 'on my side'. Thank you.
- Listen more and try understand.
- The receptionists are always polite and helpful.
- Certain doctors need to show more respect when seeing on a number of occasions. Certain doctors make you feel guilty about coming back for a second or third appointment. Sorry to say this but a large number of people in the village feel this way!
- None, they're all very good - or excellent!
- Just first class service.
- No comment good service as always.
- All are fantastic.

Supporting documents

Supporting documents

Details of score calculation

The score provided for each question in this questionnaire is the mean (average) value of all of the ratings from all patients who completed the question. It is expressed as a percentage - so the best possible score is 100%.

Example using data from your Q1 Opening hours satisfaction

Total number of patients responses = 120

Questionnaire rating scale	Poor	Fair	Good	Very Good	Excellent	Blank/spoilt
Number of ratings	0	7	49	45	19	0

Value assigned to each rating	0	25	50	75	100	n/a

$$\frac{(\text{number of Poor ratings} \times 0) + (\text{number of Fair ratings} \times 25) + (\text{number of Good ratings} \times 50) + (\text{number of Very Good ratings} \times 75) + (\text{number of Excellent ratings} \times 100)}{(\text{Total number of patient responses} - \text{number of blank/spoilt})} = \frac{(0 \times 0) + (7 \times 25) + (49 \times 50) + (45 \times 75) + (19 \times 100)}{(120 - 0)} = 7,900/120$$

Your mean percentage score for Q1 = 66%

Please note that the scoring scale used to calculate the mean percentage scores was updated in October 2009 in line with feedback from practices and health professionals. Prior to this time a -33 to 100 scale was used, where poor = -33.3333%, fair = 0%, good = 33.3333%, very good = 66.6667% and excellent = 100%.

Explanation of quartiles

In statistics a quartile is any one of the three values that divide data into four equal parts, each part represents ¼ of the sampled population.

Quartiles comprise:

Lower quartile, below which lies the lowest 25% of the data

The median, cuts the data set in half

Upper quartile, above which lies the top 25% of the data

Please note that the benchmarks presented in this report are based on data obtained from a volunteer sample of practices, and as such may be artificially high.

Question	Your mean score (%)
Q1 Opening hours satisfaction	66

Benchmark data (%)*				
Min	Lower quartile	Median	Upper quartile	Max
40	63	67	71	99

8390

*Based on data from 3,157 practices carrying out 3,834 surveys between April 2008 and March 2012 with 25 or more responses.

Supporting documents

Page by page guide to the interpretation of your report

Page 1

The frequency distribution table (table 1) shows the number of patient ratings from poor to excellent and the number of 'blank/spoilt' responses for every question (a blank response is where a patient did not respond to the question and a spoilt response is where more than one tick box option was chosen or if the questionnaire was defaced). If these values are added up, for any one question, this will equate to the total number of patients surveyed (shown in the top right hand corner of the page). This table clearly shows the degree of satisfaction patients have with each aspect of the practice considered. Please note the spread of the ratings. Are they widely spread or closely packed around one or two specific ratings? One or two higher or lower ratings can make a big difference to your mean percentage scores illustrated in tables 2 and 3.

Page 2

The mean percentage score and benchmark table (table 2) illustrates your mean percentage scores for each question calculated from the data in table 1. Each score is the mean (average) score calculated from valid patient ratings (i.e. not the blank/spoilt responses) expressed as a percentage (see score calculation sheet also in the supporting document section of your report). It has been established by our statisticians that the reliability of your patient feedback for any one question may be marginally reduced if less than 25 valid patient responses is achieved (this number can be determined from table 1). In the event that there are less than 5 patient responses, the corresponding score for the question will not be illustrated.

Your scores have been displayed in colour coded boxes to indicate how your score falls within the benchmark data (within the highest 25%, the middle 50% or the lowest 25% of all the mean percentage scores achieved by all practices in the benchmark sample). The provenance of the benchmark data is provided in the footer below the table.

Graph 1 illustrates your mean percentage scores in ascending order of performance with benchmark means from all participating practices.

Page 3

Table 3 and graph 2 are the same as for page 2, but with benchmarks provided relevant to your practice list size. Evidence indicates that practices with smaller list sizes tend to perform better than those with larger list sizes.

Page 4

Table 4 shows the number of patient responses from each 'demographic' group detailed on the questionnaire i.e. age, gender, if the patient saw their usual practitioner or not and the number of years attending the practice. Demographic category mean percentage scores are calculated from all the ratings from all questions for that demographic group. Associated benchmark mean scores relevant to your practice list size are also provided.

The same criteria concerning reliability of the feedback as explained in Page 2 above applies.

Page 5

Table 5 lists your current scores for each question together with scores from your last 3 surveys (if applicable) for comparison.

Page 6

Patient comments usually reflect scores achieved. The IPQ was designed to simulate the patient's chronological journey through their visit to the practice. Although the questions in the IPQ are generic, comments can pinpoint specific issues identified by the patient from any part of this journey. If there is a particular problem within the practice e.g. getting through in the morning on the telephone or the lack of chairs in the waiting room suitable for the elderly, this can be clearly picked up in the themes and frequency of comments.

In order to ensure patient anonymity, any personal identifiers are removed. In the unlikely event that we receive a written comment which might relate to serious professional misconduct (e.g. allegations of sexual assault), the comment would be referred to our Clinical Associate who would discuss the matter with you.

Improving Practice Questionnaire



OFFICE USE ONLY	Org ID
	Survey ID
	Practitioner ID

You can help this general practice improve its service

- This practice would welcome your honest feedback
- Please read and complete this survey after you have seen the
- All the information provided by patients is put together in a report for the practice. Your answers will not be identifiable. Any comments you make will be included but all attempts will be made to remove information that could identify you.
- Once completed, please return this survey to reception in the envelope provided

Please mark the box like this with a blue or black ball-point pen. If you change your mind just cross out your old response and make your new choice.

When giving your feedback, please only consider the consultation you have had today.

About the practice

	Poor	Fair	Good	Very good	Excellent
1 Your level of satisfaction with the practice's opening hours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Ease of contacting the practice on the telephone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Satisfaction with the day and time arranged for your appointment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Chances of seeing a doctor/nurse within 48 hours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Chances of seeing a doctor/nurse of <u>your</u> choice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 Opportunity of speaking to a doctor/nurse on the telephone when necessary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 Comfort level of waiting room (e.g. chairs, magazines)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 Length of time waiting in the practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

About the doctor/nurse (whom you have just seen)

	Poor	Fair	Good	Very good	Excellent
9 My overall satisfaction with this visit to the doctor/nurse is	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10 The warmth of the doctor/nurse's greeting to me was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11 On this visit I would rate the doctor/nurse's ability to really listen to me as	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12 The doctor/nurse's explanations of things to me were	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13 The extent to which I felt reassured by this doctor/nurse was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14 My confidence in this doctor/nurse's ability is	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15 The opportunity the doctor/nurse gave me to express my concerns or fears was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16 The respect shown to me by this doctor/nurse was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17 The amount of time given to me for this visit was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please turn over ↶



About the doctor/nurse (continued....)

		Poor	Fair	Good	Very good	Excellent
18	This doctor/nurse's consideration of my personal situation in deciding a treatment or advising me was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19	The doctor/nurse's concern for me as a person on this visit was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20	The extent to which the doctor/nurse helped me to take care of myself was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21	The recommendation I would give to my friends about this doctor/nurse would be	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

About the staff

		Poor	Fair	Good	Very good	Excellent
22	The manner in which you were treated by the reception staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23	Respect shown for your privacy and confidentiality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24	Information provided by the practice about its service (e.g. repeat prescriptions, test results, cost of private certificates etc)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Finally

		Poor	Fair	Good	Very good	Excellent
25	The opportunity for making compliments or complaints to this practice about its service and quality of care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26	The information provided by this practice about how to prevent illness and stay healthy (e.g. alcohol use, health risks of smoking, diet habits etc)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27	The availability and administration of reminder systems for ongoing health checks is	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28	The practice's respect of your right to seek a second opinion or complementary medicine was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Any comments about how this **practice** could improve its service?

Any comments about how the doctor/nurse could improve?

The following questions provide us only with general information about the range of people who have responded to this survey. No one at the practice will be able to identify your personal responses.

<p>How old are you in years?</p> <p><input type="checkbox"/> Under 25</p> <p><input type="checkbox"/> 25-59</p> <p><input type="checkbox"/> 60+</p>	<p>Are you:</p> <p><input type="checkbox"/> Female</p> <p><input type="checkbox"/> Male</p>	<p>Was this visit with your usual clinician?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>	<p>How many years have you been attending this practice?</p> <p><input type="checkbox"/> Less than 5 years</p> <p><input type="checkbox"/> 5-10 years</p> <p><input type="checkbox"/> More than 10 years</p>
---	---	---	--

Thank you for your time and assistance

Certificate of Completion

This is to certify that

Caddington Surgery

33 Manor Road
Caddington
Luton
Bedfordshire
LU1 4EE

Practice List Size: 4800

Surveys Completed: 120

has completed the

Improving Practice Questionnaire

Completed on 22 February 2013



Michael Greco
Director



Thank you to all patients who participated in this survey.
By letting the practice know your views, positive changes can be made for the benefit of all patients.